

West Lothian History and Amenity Society

Privacy Policy

- *Who is collecting the data?*

West Lothian History and Amenity Society- Membership Secretary

- *What data is being collected?*

We collect data from your membership form – Name Address, telephone number, email address

- *What is the legal basis for processing the data?*

Consent: the individual has given clear consent on a membership form to process their personal data.

- *Will the data be shared with any third parties?*

Data will NOT be shared with any third parties

- *How will the information be used?*

The data will only be used to communicate to you details of the society's meetings and membership details

email will only be used to send periodic emails the society deems appropriate

Note- If at any time you would like to unsubscribe from receiving future emails, we include detailed unsubscribe instructions at the bottom of each email.

- *How long will the data be stored for?*

Current and 2 previous years

- *What rights does the data subject have?*

You can ask us for a copy of the personal information we hold about you

You can inform us of any changes to your personal information we hold about you

You can ask us to delete any personal information we hold about you

- *How can the data subject raise a complaint?*

Contact the membership secretary or any committee member, details are on the society website – www.amadale.org.uk/wlhas.htm